

Secure Distributor Portal: RECONCILIATION REPORT



Purpose of the report

The Reconciliation report is a consolidated report across all participating management companies, providing a transaction history for the reporting period.

Key fields

Information about the report:

Columns A-P confirm the opening and closing balances per ISIN, per unitholder, per Fund Group, in the period to which the report relates.

Columns Q-BE provides details of any trades placed within that ISIN, per unitholder, that have changed the balance within the reporting period.

Note – where there is more than 1 transaction per ISIN, per unitholder, columns A-P will replicate the same data on each line.

Reconciliation report frequency:

The report is available for both Onshore and Multi Currency holdings.; Multi Currency accounts show as “CB”
Report frequency can be set to a specific day per week or date per month.

Daily Reconciliation report

The Daily Reconciliation report is produced for onshore holdings only. It provides the same information, on a daily basis, and runs in conjunction with a weekly or monthly version.
Multicurrency reports can be set to daily, weekly or monthly.

How to get the most from this report...



- Filter the report using columns AM and AN to identify any unitholder accounts not covered with a coverall at unitholder or client level (they will show as N).
- Filter the report using column AC to identify any cancelled trades.

Hints & Tips

To change the frequency of your reports, or to add the daily version, you can contact a member of our Enquiries Team. Contact details can be located at: <https://distributorportal.co.uk/contact-us>